

**Terrell County Board of Education**  
**Terrell County Governmental Building**

**Central Office:**

Douglas Bell, Superintendent  
Bernice Burks, Curriculum Director  
Tracy Tuner, Special Ed. Director  
Dr. Russia Sherrod, Social Worker  
Tonya Perkins, Title I Director  
Olivia Preston, Nutrition Coordinator  
Steve Phillips, Technology Director

761 1<sup>st</sup> Avenue SE  
P. O. Box 151  
Dawson, Georgia 39842  
229-995-4425

**Board Members:**

John Gardner, District 1  
Michael Oxford, District 2 -Vice Chairman  
Mellean Davis, District 3  
Ray Moses, District 4-Chairman  
Albert Crumbley, District 5

August 1, 2023

Dear Parent(s)/Legal Guardian(s):

In Georgia, in accordance with the Every Student Succeeds Act (ESSA) of 2015, all LEA schools are required to provide timely notice to parents when students have been assigned or taught for 4 or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements (including requirements aligned to approved charter and strategic waiver applications) at the grade level(s) and subject area(s) in which the teacher has been assigned. *ESSA Sec. 1112 (e)(1)(B)(ii)*

1. We are notifying you that your child's **[Insert grade -if applicable - and course]** teacher, **[Insert Teacher's Name]**, does not meet State and/or LEA professional qualifications. **[Insert name of LEA or school]** is working with this teacher to ensure that the necessary steps are taken to meet these requirements. **(Content)**

**OR**

2. We are notifying you that your child's **[Insert grade -if applicable - and course]** teacher, **[Insert Teacher's Name]**, does not meet State and/or professional qualifications to provide service in **[Insert grade -if applicable - and course]**. **[Insert name of LEA or school]** is working with this teacher to ensure that the necessary steps are taken to meet these requirements. **(Service)**

**OR**

3. We are notifying you that your child's **[Insert grade -if applicable - and course]** teacher, **[Insert Teacher's Name]**, does not meet State and LEA professional qualifications to provide service and issue grades in **[Insert grade -if applicable - and course]**. **[Insert name of LEA or school]** is working with this teacher to ensure that the necessary steps are taken to meet these requirements. **(Professional Qualifications)**

**[Insert Teacher's Name]** has **[Insert Qualifications, such as the name of the degree the teacher earned and the college from which it was earned]** and has taught in a local school for more than **[insert written number - if relevant]** years.

My staff and I will closely monitor this class to ensure student achievement. However, if you have additional questions or concerns about your child's educational progress or teacher, you may contact me at **[Insert Telephone Number]** or email me at **[Insert Email Address]**.

Sincerely,



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Bernice Burke  
Curriculum Director

Estimado(s) padre(s)/tutor(es) legal(es):

En Georgia, de acuerdo con la Ley *Cada estudiante tiene éxito* (ESSA, por sus siglas en inglés) del 2015, todas las escuelas públicas en el distrito escolar deben proporcionar una notificación oportuna a los padres cuando a los alumnos se les haya asignado o les haya enseñado durante cuatro (4) o más semanas consecutivas un maestro que no tiene certificación estatal correspondiente o no reúne los requisitos de licencia pedagógica (incluyendo los requisitos profesionales requeridos en el contrato aprobado individual de las escuelas denominadas *Strategic Waiver* en inglés) tanto en el/los nivel(es) del grado como en la/s asignatura(s) que enseña el maestro. *ESSA Sec. 1112 (e)(1)(B)(ii)*.

1. Les comunicamos que el/la maestro/a de su hijo/a, Sr./Sra. **[Insert Teacher's Name]** del grado o curso **[Insert grade -if applicable - and course]** no reúne los requisitos profesionales del estado ni del distrito escolar. La escuela **[Insert name of LEA or school]** está trabajando con este/a maestro/a para garantizar que se tomen las medidas necesarias para cumplir con estos requisitos. **(Content)**

OR

2. Les comunicamos que el/la maestro/a de su hijo/a, Sr./Sra. **[Insert Teacher's Name]** del grado o curso **[Insert grade -if applicable - and course]** no reúne los requisitos profesionales del estado ni reúne los requisitos profesionales para brindarle servicios a su hijo/a en **[Insert grade -if applicable - and course]**. La escuela **[Insert name of LEA or school]** está trabajando con este/a maestro/a para garantizar que se tomen las medidas necesarias para cumplir con estos requisitos. **(Service)**

OR

3. Les comunicamos que el/la maestro/a de su hijo/a, Sr./Sra. **[Insert Teacher's Name]** del grado o curso **[Insert grade -if applicable - and course]** no reúne los requisitos profesionales del estado ni del distrito escolar y no reúne los requisitos profesionales para brindarle servicios o asignar calificaciones a su hijo/a en **[Insert grade -if applicable - and course]**. La escuela **[Insert name of LEA or school]** está trabajando con este/a maestro/a para garantizar que se tomen las medidas necesarias para cumplir con estos requisitos. **(Professional Qualifications)**

**[Insert Teacher's Name]** tiene **[Insert name of degree the teacher earned and the college from which it was earned]** y ha enseñado en una escuela pública local durante más de **[insert number - if relevant]** años.

Estaremos observando esta clase cuidadosamente para garantizar que los estudiantes logren sus metas académicas. Sin embargo, si tiene más preguntas o inquietudes sobre el/la maestro/a o el desarrollo educativo de su hijo/a, puede comunicarse conmigo al **[Insert Telephone Number]** o enviarme un correo electrónico al **[Insert Email Address]**.

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Sincerely,



Bernice Burke  
Curriculum Director